



**TENDER NOTICE**  
**NO. PCMMDC/ Admin - 26/ HO-2022-23**

**“PROCUREMENT OF STATIONARY ITEMS FOR HEAD OFFICE-PCMMDC”**

Punjab Cattle Market Management & Development Company-PCMMDC is a company limited by guarantee incorporated under Companies Act 2017.

Sealed technical & financial proposals in accordance with PPRA-Rules 2014 “single stage-two envelope bidding procedure” are invited from registered companies/firms for the service. The detailed description is available in bidding documents which can be purchased immediately after the publication of this notice on cash payment of Rs. 1,000/- (non-refundable or adjustable fee) from procuring agency office.

Name of Procurement (Description)	Estimated Price
<b>Procurement of Stationery Items for HEAD OFFICE-PCMMDC</b>	Rs. 2,900,000/-

Note: Complete details are available in the bidding documents.

1. It will be a framework contract with need based requirement of stationary items spanning over the remaining portion of Financial Year 2022-23 up to 30 June 2023. PCMMDC will issue periodic Purchase Orders of required items which will be supplied by the contractor within three (03) days' time.
2. The proposal must reach procuring agency office at 94, Baber Block, New Garden Town, Lahore **on or before October 15<sup>th</sup>, 2022 till 11:00 am.**
3. Technical and financial proposals should be submitted in separate envelopes. The word “Technical Proposal” and “Financial Proposal” being clearly written on the respective envelopes.
4. Technical proposals will be opened on the same day on **October 15<sup>th</sup>, 2022 at 11:30 am** in presence of bidders or their authorized representatives who wish to witness the tender opening. After the technical evaluation, financial proposals of only technically qualified bidders shall be open on a date/time to be announced subsequently.
5. The Bid Security equal to 2% (two percent) of the estimated price must be attached with the **Technical Proposal** preferably in the form of Bank Guarantee or Pay Order or CDR in favor of **“Punjab Cattle Market Management & Development Company”**.
6. The Financial Proposal shall be inclusive of all applicable taxes.
7. Affidavit on Rs.100/- stamp that the company has never been blacklist by any Government/Semi Government/autonomous body or private company.
8. The companies/ firms/ sole proprietors must have valid Registration Certificate for Income Tax (NTN) & STRN.
9. Incomplete Proposals shall not be considered.
10. The bid validity period shall be 90 days from the last date for submission of the Tender.
11. Procuring agency reserves the right to reject all proposals submitted in response to this tender notice prior to acceptance.

**CHIEF EXECUTIVE OFFICER**

**PUNJAB CATTLE MARKET MANAGEMENT & DEVELOPMENT COMPANY**

94-Baber Block New Garden Town, Lahore

Ph. No. 042-99333505-8

Email: [procurement@pcmmdc.punjab.gov.pk](mailto:procurement@pcmmdc.punjab.gov.pk)

Company Website: [www.pcmmdc.punjab.gov.pk](http://www.pcmmdc.punjab.gov.pk)